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Headteacher: Nat Nabarro

RCE/JBW  
3 October 2023

Dear Parent/Carer,

As you are all aware we are now using Bromcom and their parent interface 'My Child At School (MCAS)' to communicate with families regarding school progress. Following some parent feedback, and in order to minimise the number of apps that parents require, in Half Term 2 we will be moving all of our parent payment system on to MCAS.

When we return to school on Monday, October 30th (which is an INSET day) all lunches and payments, will be completed via MCAS. Any money from your parent pay account will be transferred across automatically. However, any money that is added in the week of 16th to 20th October will not transfer across. **Please do not add money to your parent pay accounts in the final week of this half term.** Please ensure that before the 15th October there is sufficient money on your child's account to last the final week of the half term. If this may be a challenge for any reason please contact me on [copperstoner@blaisehighschool.co.uk](mailto:copperstoner@blaisehighschool.co.uk) so we can support you if you would like us to.

In order for this to work you must be able to access MCAS. This can be done by using the email address that you have provided to the school. By selecting Blaise High School and by using the email address you have with the school you will be able to create an account, and also reset your password if it has been forgotten. Please contact us if you have any problems logging in to your MCAS account.

A guide to adding money to your MCAS account is included as an attachment and we will resend this towards the end of the half term.

**Please do not add additional money to your parent pay account in the final week of this half term.**

Yours faithfully,

*R Copperstone*

**Miss R Copperstone**  
Schools Services Delivery Manager

